

WESTFIELD TOWNSHIP TRUSTEE REGULAR MEETING

December 1, 2025

Horner called the regular meeting to order at 7:00 pm. Meeting location: 6699 Buffham Rd

Attendance: Kent Patterson, Craig Horner, Michael Schmidt. Others in attendance: Julie Carr, Tera Seiwert

Comments from the public:

Sheriff Terry Grice discussed the flock cameras in the township and the possibility of adding more. These are not speed cameras. These are cameras that read the back license plates that check for warrants, stolen vehicles, etc. They can be used to review information needed on crimes in the area. The Sheriffs have 19 of them. Cloverleaf school has 4. Other townships have requested cameras, so Sheriff thought it may be helpful to ask all townships to consider the use of these cameras. The Sheriffs are renewing their contracts for these cameras and can add to the contract if needed. The cost per camera is \$3,000 annually. The installation cost would be waived if agreed to before year end. This is a 3 year commitment. He added that this would be paid for by the Sherrif's department and billed to the township based on how many cameras they would want. They are on a small post, even smaller than a lamp post. Most are solar powered. Another benefit is this allows access to all flock cameras even in other counties. The information on the cameras is accessible to law enforcement for 30 days, then the information is deleted. The only information not deleted is when it is requested to be saved, for example investigating a robbery and need to keep information longer. A decision is needed by the middle of December to waive the installation fee.

Horner asked if this decision can be made at the beginning of the year and the fee still be waived. Grice shared that he can ask and will get back to the township.

Schmidt shared that the area that would need this the most is by the truck stops. Lee Evans shared that these are county and state roads, even though they are still a part of the community. They are not township roads.

The board shared the budget is tight but will think about it as they explore where this could possibly be paid out of. They said this is food for thought and appreciate his time.

Approval of Minutes: Horner made a motion to approve minutes from Nov 17, 2025 as presented. Schmidt seconded the motion. Roll Call- Patterson-yes, Horner- yes, Schmidt-yes. Motion passed.

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Road update:

Lee asked if the board is approving his retirement letter. He said they will be. His retirement date is December 30th.

Larry Lewis, who worked part time for the township in the past, has agreed to come in and plow when needed during the winter months.

OPWC money is coming the next two years. This will come up in July. He said the township is paying 50% of the total bill.

Since the Open House hosted by Westfield, the Village of Seville and Guilford Township are now interested in using brine. Seville has asked if they can get brine from Westfield until they figure everything out. It is 36 cents per gallon for Westfield. The trustees agree this is ok at the rate of 36 cents per gallon.

Lee shared an email from Masterminds regarding prepaid training for Shawn. This is able to be done anytime next year at no charge as this is already paid for. This is for training on a signs program on the ipad.

Shawn will start keeping track of the amount of salt/brine used.

Tanker endorsement is needed for Shawn. He will be working on that this month.

Horner makes a motion to approve the retirement request for Lee Evans after 25 years of service effective 12.30.25 with approved paid sick time as allowed. Schmidt seconded the motion. Roll Call- Patterson- yes, Horner- yes, Schmidt- yes. Motion passed.

Horner will get a job description to Carr to post on the website and gazette.

Zoning Updates:

Violations: Sent a violation letter to Wooster Pike Rd for junk vehicles. Spoke with resident and agreed to extend the time frame to fix the violation as they will be putting up a hoop barn. Discussed the zoning certificate process, but have not received an application yet.

Cemetery program is being worked on. As you know, this is a huge project.

Township hall was cleaned, all communications completed, website and sign updated.

Old Business: none

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Fiscal Officer Report:

Seiwerth shared the comparison for insurance services she received. Schmidt questioned the number of employees differs on the comparisons between companies and how this impacts the total cost annually.

Resolution 2025-18 that Westfield Township Board of Trustees provide health, dental, vision and life insurance for full-time employees and elected officials as identified in the Westfield Township Employee Personnel Policy Handbook and in compliance with Ohio Revised Code 505.60, 505.602 Horner makes the motion. Schmidt seconded the motion. Roll Call- Patterson- yes, Horner- yes, Schmidt- yes. Motion passed.

Seiwerth gave an update on funds status, receipts and payments. Trustees reviewed.
Payment listings: \$148,523.08

Schmidt shared his concern on the overage for the payment for the fire station and asked questions about the refund to Westfield Farms (security deposit for hall rental) and refrigerator repair for the fire station.

Funds status and payment listings were reviewed. **Horner made a motion to approve the payment listing of \$148,523.08. Patterson seconded the motion. Roll Call: Patterson- yes, Horner- yes, Schmidt- yes. Motion passed.**

Announcements:

Next meeting will be December 15, 2025 at the town hall.

No Zoning Commission meeting for the month.

Hall Rental:

Dec 7th – Opening and closing is Schmidt

Dec 13th - Opening and closing is Horner

Horner makes a motion to adjourn the meeting. Schmidt seconds the motion. Patterson- yes, Horner- yes, Schmidt- yes. Motion passed.

The meeting adjourns at 8;27 pm. Minutes prepared by: Julie Carr, Township Administrator

Signed,



Craig Horner



Michael Schmidt

