

**Regular Meeting
February 2, 2026 @ 7:00 pm**

Meeting location: 6699 Buffham Rd, Seville OH 44273

James Likley called the meeting to order at 7:41 pm

Pledge of Allegiance

Roll call: Joseph Doty, James Likley, Kent Patterson

Others in attendance: Julie Carr, Tera Seiwerth

Comments from the Floor- none

Minutes to be approved

Jan 15, 2026 special meeting minutes have been reviewed.

Doty made a motion to approve the minutes of January 15, 2026

Patterson seconded the motion.

Roll Call- Doty- aye, Patterson- aye, Likley- aye. Motion passed.

Jan 19, 2026 minutes have been reviewed.

Doty made a motion to approve the minutes of January 19, 2026

Patterson seconded the motion.

Roll Call- Doty- aye, Patterson- aye, Likley- aye. Motion passed.

Zoning Inspector Report, Julie Carr

2 zoning applications, 6402 Kennard Rd and 6556 Kennard.

Township Administrator, Julie Carr

Indigent burial – Worked with prosecutor, Waite Funeral Home and Trustee Likley. Gentleman passed that lived in the campground. Likley contacted an estranged relative that is not interested in receiving the body. Carr will sign for the cremation on behalf of the township. Carr will also work with getting a plate for the cemetery location for indigent burials. The ORC identifies township responsibility in these cases. Cost for cremation is \$750. and appropriate marker will be needed. Doty asked who approves the cremation and that we need to watch probate court cases. Carr shared that she would sign on behalf of the township for indigent burials but before she ever signs that the trustees will be completely involved in process.

Zoning Report

ZC mtg. 1/21- Zoning Commission (ZC) After completing the proposed amendments with a scheduled meeting in February and possible public hearing in March. Their meeting schedule will be meeting every other month. Doty said he attended the last meeting and was surprised the planned unit development (PUD) area was put on hold with the ZC. Considerable work and funds were spent on this topic several years ago. Doty said we should be ready if something comes along and that area needs addressed in our zoning. He wants to know if the Trustees should instruct the ZC to focus on this. Likley agreed. Doty does not feel the development review of PUD's should be going to the BZA. Likley said they will take a look at this after the public hearing that should be coming up in a couple months. Patterson will reach out to the board to help research some of the history and provide direction.

BZA mtg. 1/29- Carr gave an update on the BZA hearing. The application for a 40 foot variance was denied. Applicant then shared they would want to build agricultural but wasn't sure what that use would be yet. Prosecutor and Likley gave suggestions to the board on future hearings- specifically for them to vote on each Duncan factor. Patterson felt the meeting was very professional. Dale Perkowski is Chair for 2026. No meetings are coming up as of now.

ZC and BZA Minutes approval process- Minutes will now be put online as draft minutes until approved.

Board Training – Carr will reach out to prosecutor to set a date. Two dates will be offered for training, trying to get both in before June 1. Training will be a top priority for boards with multiple dates and time to ensure availability.

Roads and Cemetery Report, Shawn Newcomer

New Hire update- Nathan Stack's first day was 2/2/26.

Stone Bid information to advertise- Newcomer updated the system with his information. Newcomer will look into how long the stone bid needs to be advertised for. Likley asked what was done last year. Carr said she can check and that she will advertise in March. Fiscal officer posted the bid last year, Tera read off what was sent and the dates. Start advertising for bids first of March with due date April prior to first stated meeting and to open bids at that meeting. Carr will work with Newcomer and get a short version written up for a legal notice. Documents will also be posted on our website.

Equipment needs- equipment has been shared with Lafayette. A post pounder (\$2500-\$3500) and post puller (\$600 includes shipping). This was as shared purchase between the townships. Westfield is now wanting to purchase their own equipment for this.

Newcomer added that other needs are a cold storage building for equipment. After that he would like to look into an excavator and trailer. Finally, a pick up truck for easier transportation of moving around the township. \$46,000 is a rough estimate for the new truck. Likley said we can look at the budget after appropriations are set and in the 5 year plan as we want to identify future roads needs. He is not opposed to getting a cost to a cold storage building and suggested getting quotes so we have a goal. Doty asked him to get a gradall quote so we know what the value is. Doty agreed that he wants quotes for cold storage and that we need to protect our equipment. He would like suggested locations, size and cost around April. Doty added we need to be ready if after we budget, we may be able to move forward on a cold storage building.

Doty made a motion to approve the purchase of a post pounder and post puller of \$3,300 plus shipping.

Patterson seconded the motion.

Roll Call- Doty- aye, Patterson- aye, Likley- aye. Motion passed.

Road mileage signing County- Likley said this needs to be signed by Trustees. 21.809 miles in the township.

5 year budget plan- this has not been worked on yet.

Gradall sale info- Likley said we should start with Govdeals and to get an idea what it is worth and marketable at. Newcomer said he found one 4 years younger than ours online and is being marketed at \$9,800. Newcomer will call Southeastern to see if they can give a quote on the value since they did the work.

Likley said to get a value and to get it out there for sale. Newcomer said if a digging need comes up, he can rent equipment if needed. Newcomer said he used the machine once in over 1.5 years. It is a 40 year old machine that came from Paint Township used.

Likley made a motion to approve the advertisement of the gradall for sale on gov deals with a minimum price being determined by roads supervisor.

Patterson seconded the motion.

Roll Call- Doty- aye, Patterson- aye, Likley- aye. Motion passed.

New salt order has been delivered.

Road closure on Lake Rd, near Westfield Landing-County project. It will be closed for 90 days starting March 2nd.

Bridge deck sealing will be worked on by ODOT on I71 and the detours in 2027. Newcomer will be the contact for this.

Pavement marking and speed study is still on with the county. This was applied for by Lee Evans. Evans felt 55 mph was too fast on Buffham Rd.

Stripping on roads was also discussed for parts of Stuckey, Buffham, Mud Lake. Likley suggested Newcomer get with county for more information and to share back with the Trustees.

Fiscal Officer Report.

Financial Reports. Likley asked about check signatures. Seiwert said signers are being updated waiting on Westfield Bank to change over. Doty said he is going to the bank to sign the lease for the safety deposit box. Likley and Patterson will need to sign for the safety deposit box as well.

Checking \$299,179.10

Savings \$863,630.41

Bills/Warrants \$50,736.38 payment listing.

This large payment is because of computer failure last month.

Doty made a motion to approve the payment listing of \$50,736.38.

Likley seconded the motion.

Roll Call- Doty- aye, Patterson- aye, Likley- aye. Motion passed.

Receipt listing: \$46,811.19

Permanent Appropriations Status-still being worked on.

2025 year end financials have been completed. This has been published in the Gazette and on our website and are available for review.

Old Business.

Personnel Policy Handbook amendments- no updates just yet.

Resolution 2026-06 changes- no updates just yet.

Website changes review discussion- Likley asked the board to take a look at the website and provide feedback. Likley and Carr had a zoom call with our website designer and he is very happy with the progress. Doty said we have already received a compliment about the amount of information already available. Likley said the Chief reports will also be posted. The Chief's monthly report will be shared on the front page. Archived reports will be listed under that.

Doty suggested the "contact us" link to be more visible and a link on every page on the bottom.

New Business.

EMA meeting report- Likley attended. They elected their executive board.

Hall rental- Feb 12th Newcomer will open- Likley will close.

Comments from the Floor- none

Announcements

Feb. 16, 7:00pm Regular mtg.

MOTION TO ADJOURN

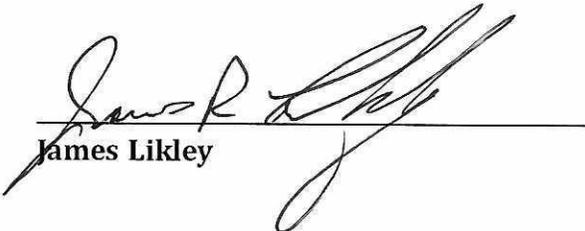
Likley made a motion to adjourn at 9:08pm

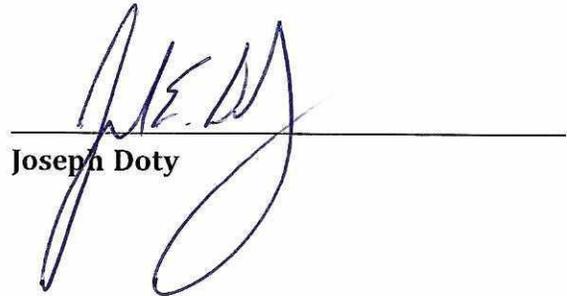
Doty seconded the motion.

Roll Call- Doty- aye, Likley- aye. Motion passed.

Minutes prepared by Township Administrator, Julie Carr.

Signed:


James Likley


Joseph Doty


Kent Patterson

Date approved 02/16/2026