

Westfield Fire and Rescue District

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Regular Meeting  
February 2, 2026 @6:30 pm

**Meeting location: 6699 Buffham Rd, Seville OH 44273**

**James Likley called the meeting to order at 6:31 pm**

**Roll Call:** Joseph Doty, James Likley, Kent Patterson

Others in attendance: Julie Carr, Tera Seiwert, Chief Hall, Asst Chief Young

**Moment of prayer**

**Comments from the floor-** none

**Chiefs Report-**

Total number of incidents for the month: 54

Mutual aid given: 13

Mutual aid received: 4

Day shift calls: 36

Night shift calls: 18

EMS Billing: \$13,128.50

MVA Billing: \$19,308

Transports: Residents 15. Non-residents 11

Missed calls: No missed calls.

Other Updates:

- The District Insurance Service Office (ISO) rating has been improved to a class 4 this is the lowest rate the department has ever received. The lower the rate the better the service provided. Chief thanks Asst Chief Young for his dedication and focus on this. A press release has been sent to the Gazette. The improved rating can effectively lower the cost of property insurance rates for residential and commercial buildings and recommends communications to your insurance provider.
- 11 fire inspections
- Kitchen hood and sprinkler test has been completed
- Circle G plumbing repaired a water line leak on 1/27/26
- Chief Hall participated as a judge for the Cloverleaf Middle School Innovation Showcase on January 13
- No updates on grants
- 4 commercial pre-plans have been completed. This is a requirement for ISO.
- Received the EMS Reimbursement grant for \$3,434.83 to date.

Likley shared we have a small leak in the roof at the fire station. Likley reviewed, he does feel since this is at the peak it might just be condensation or with the high winds and cold temps blown under the ridge cap. Will continue to monitor.

Assistant Chief Young's report- shared his 2025 final report for savings.

Dollars not spent under-

Holiday hours: \$1,667.64

Night hours not covered: \$6,154.68

Overtime: \$2,485.82

Total dayshift hours: \$4,698.58

On call vs on station: \$1,122.19

This is a report that Asst Chief keeps that shows with proper scheduling, planning, staffing that they have saved money in area possible.

Doty asked about the cost of staffing the fire department each night. Young shared from 8:00 pm- 8:00 am it is \$4.17 an hour per employee. Young explained the department is covered full time, but it is done with part time employees. Hourly rates are determined by being on call at the stations and are different rates when on a call.

Chief explained staffing is set based on the need at that time.

Young shared the breakdown of the report. Doty asked what half hour calls are. Young explained it could be a fallen resident that needs help getting in a chair. It could also be a call that was cancelled in route.

Doty asked what the main message is of this document. Young said he is trying to show how much they are saving in payroll expense and where the gaps are. Doty said with effective staffing they have saved almost \$40,000 in 2024.

There was a difference in 2025. Young explained that multiple employees were in medic school that that staffing hours were not always covered.

Likley shared that the biggest savings identified has been the overtime savings.

Likley said he worked with Chief and Asst. Chief and asked about equipment replacement schedule for budget. They are working on this and want to keep it on the agenda to keep it front of mind. Doty said this will be in the 5-yearplan as well. They will focus on this report being broken down by items needed.

### **Minutes to be approved**

Jan. 19 minutes have been reviewed.

Doty made a motion to approve the minutes of January 19, 2026

Patterson seconded the motion.

Roll Call- Doty- aye, Patterson- aye, Likley- aye. Motion passed.

### **Fiscal Officer Report**

Correspondence- none

## Westfield Fire and Rescue District

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### Financial Reports

Checking balance: \$8,986.79

Savings balance: \$100,009.04

### Bills/Warrants-

\$17,425.91. Doty asked about the cost of ink, and a discussion of quality and efficiency of all office equipment. Some changes are warranted.

Doty made a motion to approve the payment listing of \$17,425.91

Patterson seconded the motion.

Roll Call- Doty- aye, Patterson- aye, Likley- aye. Motion passed.

Bank reconciliation with no issues.

Receipt listing: \$13,611.99

2026 Permanent Appropriation status- amended Certificate of Estimated Resources from budget commission has been received from the auditor's office. Likley, shared this could be a special meeting to review permanent appropriations for both fire and twp. when ready. Any future grants will need to amend the certificate.

### Old Business

- Firefighters Dependence Fund Info from Auditor office- completed Jan 30.
- 5 year budget plan- discussed earlier in meeting

### New Business

- Auditor mtg. and levy info. Likley discussed Schedule B report for 2026 \$243,700. The effective rate is 1.344615. This is what the levy is collecting at. Village's cost is \$151,700. Doty said the amount the village pays is coming from the income tax revenue. Likley said the collection rate is the same for the village as it is for the township residents.

### Executive Session

Doty moved to enter executive session at 7:11pm for contract discussions. Likley shared that Chief Hall and FO Seiwerth will be joining.

Patterson seconded the motion.

Roll Call- Doty- aye, Patterson- aye, Likley- aye. Motion passed.

Likley moved to come out of executive session at 7:35pm

Doty seconded the motion.

Roll Call- Doty- aye, Patterson- aye, Likley- aye. Motion passed.

Decision discussed: Likley moved to permit Likley to discuss contracts with village council.

Patterson seconded. Roll Call- Doty- aye, Patterson- aye, Likley- aye. Motion passed.

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**Announcements**

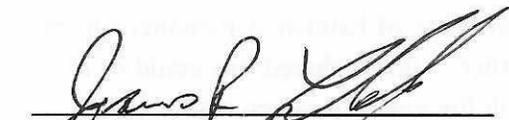
Feb. 16 @ 6:30pm regular meeting

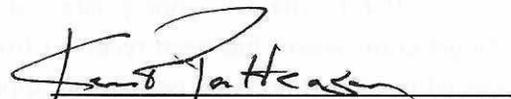
**Comments from the floor-** none

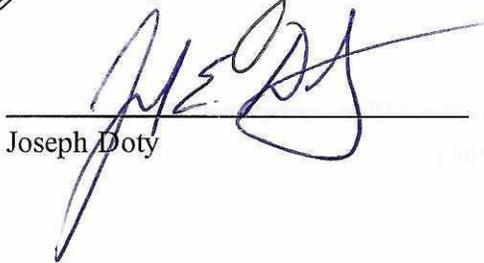
**Motion to adjourn** time 7:37 pm. Likley made motion to adjourn. Doty seconded.

Roll Call- Doty- aye, Patterson- aye, Likley- aye. Motion passed.

Meeting minutes prepared by : Julie Carr

  
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James Likley

  
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Kent Patterson

  
\_\_\_\_\_  
Joseph Doty

02/16/2026  
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Date Approved