

Westfield Fire and Rescue District

Regular Meeting
March 2, 2026 @6:30 pm

Meeting location: 6699 Buffham Rd, Seville OH 44273

James Likley called the meeting to order at 6:31 pm

Roll Call: Joseph Doty, James Likley, Kent Patterson
Others in attendance: Julie Carr, Tera Seiwert

Moment of prayer

Comments from the floor- none

Chiefs Report- Chief Hall and AC Young at training session

Total number of incidents for the month: 46

Total Fire Runs: 18

EMS Runs: 25

MVA: 3

Missed calls: No missed calls.

Minutes to be approved

Feb. 16 minutes have been reviewed.

Doty made a motion to approve the minutes of Feb 16, 2026

Patterson seconded the motion.

Roll Call- Doty- aye, Patterson- aye, Likley- aye. Motion passed.

Fiscal Officer Report, Tera Seiwert

Correspondence- none

Financial Reports

Checking balance: \$74,083.92

Savings balance: \$75,009.04

Bills/Warrants-

\$15,483.56

Doty made a motion to approve the payment listing of \$15,483.56

Patterson seconded the motion.

Roll Call- Doty- aye, Patterson- aye, Likley- aye. Motion passed.

Bank statement reports and receipts will be discussed at the next meeting.

2026 Permanent Appropriation has been completed for review. Tera shared that the board needs to meet to agree on the line items. Once completed, a resolution will need to be signed.

Board agreed on March 4th at 5:30 pm for special meeting for the fire and rescue permanent appropriations and 6:00 pm will start the special meeting for the township side. Doty asked questions on daytime vs nighttime coverage and costs. Likley discussed hourly rates vs on call rates and that the funds are getting very lean for the fire department. Doty asked what the average hourly rate is. Likley said it is an average of around \$17 an hour.

Old Business

- *Lexipol review.* This is a service paid for since 2019. The service is to provide the fire department with standard operating guidelines and policies. It cost \$3,800 annually, Likley feels they have nothing to show for this. The personnel policy handbook created by the township can replace this service and can cover both township and fire department. When the contract is over with Lexipol, Likley would like to cancel the service. Sexual harassment training is signed off by each employee of the Fire Department through Lexipol. Doty asked if this would be sufficient in case of a lawsuit. Board did not know. Doty said he is working on an updated version of employee handbook. He would like everyone's suggestions to include in his review. Likley asked if the present handbook approved in 2025, was reviewed by the prosecutor. Patterson didn't know. Likley suggested once Doty has completed this, that we also send this to the prosecutor for review. After this, each trustee will review the policy and handbook with their assigned departments or hold a special training session annually. Trustees agree on a special meeting on March 23rd at 5:30 pm to discuss the employee handbook and general business. Doty will share the updated documents he received from OTARMA that he wants reviewed at the special meeting.

New Business

Announcements

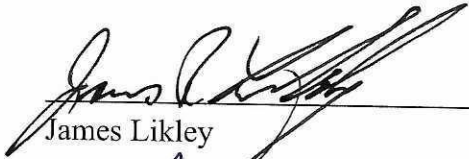
March 16th 6:30 pm regular meeting
Special Meeting March 4th at 5:30 pm
Special Meeting March 23rd at 5:30pm

Comments from the floor- none

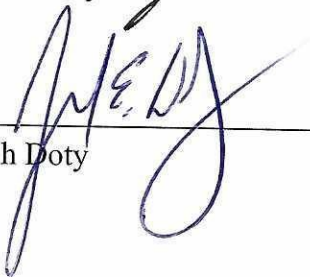
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Motion to adjourn time 7:25 pm. Likley made motion to adjourn. Doty seconded.
Roll Call- Doty- aye, Patterson- aye, Likley- aye. Motion passed.

Meeting minutes prepared by Julie Carr.



James Likley



Joseph Doty



Kent Patterson

3/14/2026

Date Approved