

Regular Meeting
March 16, 2026 @6:30 pm

Meeting location: 6699 Buffham Rd, Seville OH 44273

James Likley called the meeting to order at 6:30 pm

Roll Call: Joseph Doty, James Likley, Kent Patterson
Others in attendance: Julie Carr, Tera Seiwerth

Moment of prayer and reflection

Comments from the floor- none

Chiefs Report-

Total number of incidents for the month: n/a

Total Fire Runs: n/a

Ems Runs: n/a

MVA: n/a

Missed calls: No missed calls.

Equipment replacement schedule for budget- pending

Inventory- pending

Minutes to be approved

March 2nd minutes have been reviewed.

Doty made a motion to approve the minutes of March 2, 2026

Patterson seconded the motion.

Roll Call- Doty- aye, Patterson- aye, Likley- aye. Motion passed.

March 4th special meeting minutes have been reviewed.

Doty made a motion to approve the minutes of March 4, 2026

Patterson seconded the motion.

Roll Call- Doty- aye, Patterson- aye, Likley- aye. Motion passed.

Fiscal Officer Report, Tera Seiwerth

Financial Reports

Checking balance: \$102,376.92

Savings balance: \$100,015.48

Bills/Warrants- \$19,821.52

March 16, 2026

Doty made a motion to approve the payment listing of \$19,821.52

Likley seconded the motion.

Roll Call- Doty- aye, Patterson- aye, Likley- aye. Motion passed.

Receipt Listing: \$77,218.49

Bank reconciliations were completed and emailed to the trustees.

Correspondence- none

FO Seiwerth discussed using electronic signatures for receipts and purchase orders.

Reports will be given to the trustees monthly for their review.

Likley made a motion to allow the FO to implement electronic signatures for receipts and purchase orders.

Doty seconded the motion.

Roll Call- Doty- aye, Patterson- aye, Likley- aye. Motion passed

2026 Permanent Appropriations amended Resolution WFRD 2026-09

Likley made a motion to adopt the amended appropriations for WFRD 2026-09

Patterson seconded the motion.

Roll Call- Doty- aye, Patterson- aye, Likley- aye. Motion passed

Old Business

5-year budget plan- no updates

New Business

New Hire- Mackenzie Laps

Chief Hall had provided his recommendations to proceed with hiring applicant Mackenzie Laps, the department interview process was completed. She'll be sworn in at a later date as she was in training this evening.

Likley made a motion to approve the hiring of Mackenzie Laps as of March 16, 2026 to the Westfield Fire and Rescue District.

Patterson seconded the motion.

Roll Call- Doty- aye, Patterson- aye, Likley- aye. Motion passed

Cost Recovery contract Resolution WFRD 2026-10. Board discussed what companies do billing for the fire department and how it is completed.

Doty made a motion to approve Resolution WFRD 2026-10

Patterson seconded the motion.

Roll Call- Doty- aye, Patterson- aye, Likley- aye. Motion passed

Westfield Fire and Rescue District

Personal Policy Handbook- no updates
Annual Training- no updates

Announcements

April 6th 6:30 pm regular meeting
Special Meeting March 23rd at 5:30pm

Comments from the floor- none

Executive Session- none

Motion to adjourn time 7:08 pm. Likley made motion to adjourn. Doty seconded.
Roll Call- Doty- aye, Patterson- aye, Likley- aye. Motion passed.

Meeting minutes prepared by Julie Carr.

James Likley

Kent Patterson

Joseph Doty

Date Approved

March 16, 2026