

**Regular Meeting
April 20, 2026 @ 7:00 pm**

Meeting location: 6699 Buffham Rd, Seville OH 44273

James Likley called the meeting to order at 7:36 pm

Pledge of Allegiance

Roll call: Joseph Doty, James Likley

Others in attendance: Julie Carr, Tera Seiwert

Comments from the Floor-

Carol Rumburg said the website is wonderful and is thankful for the information.

Minutes to be approved

April 6, 2026 regular meeting minutes have been reviewed.

Likley made a motion to approve the minutes of April 6, 2026

Doty seconded the motion.

Roll Call- Doty- aye, Likley- aye. Motion passed.

Roads and Cemetery Report- Joe Doty

Uniform Service update- this was approved at the last meeting. Unfortunately, the number approved was incorrect and requires a new motion to be made, replacing the motion from the last meeting.

Doty moves to contract with Unifirst for \$44.26 a week for roads department uniforms and shop supplies. Likley seconded the motion.

Roll Call- Doty- aye, Likley- aye. Motion passed.

Road work w/Chatham- communication is still happening.

Storage building update- legal counsel will provide directions on standard and design build bid process.

Fuel tank and tracking- fuel tanks can be tracked by a barcode. This will track who is using the fuel- either fire department or roads crew. This will eliminate multiple tanks.

Shawn rented an excavator for road ditch clean out.

Shop has been cleaned, washing ceiling and walls and new LED lights installed.

Zoning Inspector Report, Julie Carr

No updates for this meeting

Township Administrator, Julie Carr

Boards training date, April 23rd at 6:00 pm hosted by AP Nathan Kott.
Adobe Acrobat may be needed in the creation of new zoning forms

Zoning Report

Planned unit development language- will be worked on next meeting May 20, 2026
Training offered by Medina County Planning is available to all township employees.

Fiscal Officer Report, Tera Seiwerth

Bills/Warrants \$13,964.01 payment listing.

Likley made a motion to approve the payment listing of \$13,964.01

Doty seconded the motion.

Roll Call- Doty- aye, Likley- aye. Motion passed.

Checking Acct: \$575,500.11

Savings Acct: \$864,314.13

Correspondence- American Tower emailed about lease agreement. Doty and Likley agreed this isn't the best option for the township over the long term. Doty asked if there was interest in a counteroffer, he will respond back if they would be willing to discuss.

Letter for SAM.gov was signed and notarized to register the township to be able to apply for grants.

Old Business.

Personnel Policy Handbook – special meeting will be planned for a future date.

OTARMA visited - waiting on return policies. Then Trustees will review.

Phone price comparison - Tera, Doty, Chris Blair, Dave Young still being looked in to.

Combining service providers and eliminating twp. line service. Doty to followup

Website changes review discussion – Monthly payment listing to be posted and resolution list index, Revenue on township side can be posted. Joe asked can the table contexts in the zoning regulations become hyperlinks? Will work with tech support on this.

Website server transfer – Tera completed with Melissa. Waiting on website host support. Will followup.

Cybersecurity policy update – Carr worked with tech support- our policy is solid, need a solid response. Tera will narrow down the questions and work with Shannon on response plans.

Solid Waste District meeting – Doty discussed the funding available to the township. This will hopeful begin in 2026 after creating agreement with the township trustees. Meeting to be set on a future date.

Community Block Grant - Doty, Julie info. 2 authorizations signed from residents that would allow destruction of dilapidated buildings. 2 pending that are forfeited to the State of Ohio. 1 possible pending. Doty will get quotes closer to the end of the month.

Resolution 2026-06 changes – on hold

Auditor Resolution/Ballot Resolution - Hold for budget plan

Indigent remains received.

MOU from Prosecutor office- on hold.

New Business.

Security system camera monitor in office is not working but can be viewed from cell phones with access.

Comments from the Floor- none

Announcements

May 4th, 7:00pm Regular mtg.

MOTION TO ADJOURN

Likley made a motion to adjourn at 8:40 pm

Doty seconded the motion.

Roll Call- Doty- aye, Likley- aye. Motion passed.

Minutes prepared by Township Administrator, Julie Carr.

Signed by:

James Likley

Joseph Doty

Kent Patterson

Date approved _____ 5/4/2026 _____