

Regular Meeting
May 4, 2026 @6:30 pm

Meeting location: 8515 Virgina Dr. Westfield Center, OH

James Likley called the meeting to order at 6:30 pm

Roll Call: Joseph Doty, James Likley, Kent Patterson

Others in attendance: Julie Carr, Tera Seiwerth, Chief Hall, Asst Chief Young

Moment of prayer and reflection

Comments from the floor-

Kent Pietro, Buffham Rd, Moved here in 2001. Shared that neighbors, including himself, have stick piles that they have burned every year. This year someone called the fire department on him. Chief shared March/April/May and Sept/Oct have burn bans for certain times. A pamphlet was given to the resident regarding the open burn policy.

Chief Hall's Report

Truck Tanker 162-1 has maintenance needs such as: exhaust pipe broken, torn tie rod ends, worn axle arms, inoperative gauge for LED tank, A/C broken, body damage, ground lights broken, cab courtesy lights, door window, blister on fuel tank, broken drain, poor screens, fuel gauge not calibrated. Chief Hall is prioritizing repairs to ensure safety on this 1999 fire truck.

Repairs completed: Coolant leak, brake knob, axle chamber spring, axle cylinder, pump drain, leaking valves on tank to pump and tank fill. This unit is out of service for needed repairs.

- Chief completed certification course and is now a certified Fire and Emergency Services Instructor.
- 10 fire inspections completed.
- 5 members attended the State Fire Marshals mobile live fire lab on April 30th

April: Total Runs: 48 runs with no missed calls.

28 EMS

9 MVA

11 Fire/related

12 runs providing mutual aid

8 runs received mutual aid

34 day shift runs

14 night shift runs 8:00 pm to 8:00 am

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EMS Billing: \$32,094.80

Car 1 received its annual safety inspection and an oil change. Cost was \$262.84

Medic 1 received annual safety inspection and an oil change. Also needed exhaust manifold replaced. Cost \$3,611.12

Medic 2 received its annual safety inspection and oil change. All tires also needed replaced. Cost \$1,979.23

Membership: no report

Grants: no update

Asst Chief Young's Report

Dave Young shared the monthly open hours report. This report broke down times that were not covered at fire department.

Day Shift 8am-8pm Night Shift 8pm-8am

January Day- 7 hours Night- 48hours or 4 shifts

February Day- 24 hours or 2 shifts Night Shift- 105.5 hrs or 8 shifts + 4.5 hrs

March Day- 10.25 hrs Night Shift- 87,5 hrs or 7 shifts + 3.5 hrs

April Day- 15 hrs or 1 shift + 3 hrs Night 96 hours.

While these calls may not have been staffed, all calls have been responded to.

Reasons staffing was not at the fire station: unavailable staff

Minutes to be approved

April 20th minutes have been reviewed.

Doty made a motion to approve the minutes of April 20, 2026

Patterson seconded the motion.

Roll Call- Doty- aye, Likley- aye Patterson - aye. Motion passed.

Fiscal Officer Report, Tera Seiwerth

Financial Reports

Checking balance: \$125,836.47

Savings balance: \$100,150.05

Bills/Warrants- \$3,057.56

Receipt Listing: \$75,888.68

Doty made a motion to approve the payment listing of \$3,057.56

Patterson seconded the motion.

Roll Call- Doty- aye, Likley- aye, Patterson - aye. Motion passed.

Old Business

Likley suggested a special meeting on May 13th at 6:30 to discuss budget, personnel policy and other general business. Meeting will take place at the township hall.

Doty shared that he is looking for information about comparable equipment from other communities and what they have spent. He wants to ensure when looking at numbers that are accurate with the our equipment needs, including inflation and/or percentage of anticipated annual increases. AC Young will pursue further information.

Doty asked what grants the Fire Department has not been able to apply for since they are a Fire District and to make a list for the Trustees. Federal grants usually require matching funds which we have not had in order to apply.

OTARMA review- Trustees reviewed insurance coverage and costs and agreed to maintain current deductibles.

Likley moved to accept the insurance coverage from OTARMA at the amount of \$21,706 annually.

Doty seconded. Roll Call- Doty- aye, Likley- aye, Patterson- aye. Motion passed.

Truck 164-1 was listed on Friday with Brindlee Mountain Sales.

New Business

Doty is working with Lieutenant Chris Blair on savings around communication providers and options at the township hall and fire station.

Comments from the floor- none

Executive Session- none

Announcements

May 13th 6:30 pm special meeting 5-year Budget, Personnel Policy, general business
May 18th 6:30 pm regular meeting

Motion to adjourn time 7:30 pm. Likley made motion to adjourn. Doty seconded.
Roll Call- Doty- aye, Likley- aye, Patterson- aye. Motion passed.

Meeting minutes prepared by Julie Carr.

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Westfield Fire and Rescue District

Signed by:

James Likley

Kent Patterson

Joseph Doty

Date Approved 5/18