

**Regular Meeting
May 18, 2026 @ 7:00 pm**

Meeting location: 6699 Buffham Rd, Seville OH 44273

James Likley called the meeting to order at 7:43 pm

Pledge of Allegiance

Roll call: Joseph Doty, James Likley, Kent Patterson

Others in attendance: Julie Carr, Tera Seiwert

Comments from the Floor-

Judge Lewis will be attending the June 1st meeting

Minutes to be approved

May 4th, 2026 regular meeting minutes have been reviewed.

Doty made a motion to approve the minutes of May 4th, 2026

Patterson seconded the motion.

Roll Call- Doty- aye, Likley- aye, Patterson- aye. Motion passed.

Roads and Cemetery Report- Joe Doty

Performance reviews will be done for both roads employees- Doty will schedule.

Signage agreements with the Parks Department was agreed upon and they will maintain this moving forward. This is on Ballash Rd bridle path crossing.

Cemetery fee review- will be looked at, Trustees suggested Shawn look into this.

MCTA meeting on May 14th- Patterson attended. Co. Health department and Co. Highway engineer discussed if a septic system fails or a new installation and there are no other options then to drain to a township road. The county provided lists of county requirements, and it is suggested the township should mirror those requirements.

Zoning Inspector Report, Julie Carr

Violation update- was reported that the violation letter sent was received as resident has been relocating junk to the rear of the property. Neighbor called concerned. Shared they were given one month to clean up. If the "junk" is still there, it will be addressed.

The resident attended this meeting who neighbors the property to say thank you for taking action on the violation.

Township Administrator, Julie Carr

Hall rental- May 23rd Likley will open, Doty will close

Zoning Report

Planned unit development language- will be worked on in future meetings May 20, 2026

May 28th BZA public hearing at 6:30 pm.

Planning Service Zoning Law training- May 12th. Likley attended. Provided the documents from that meeting to ZI Carr.

Fiscal Officer Report, Tera Seiwerth

Bills/Warrants \$137,696.16 payment listing. This includes the semi annual payment for the fire department building.

Doty made a motion to approve the payment listing of \$137,696.16

Patterson seconded the motion.

Roll Call- Doty- aye, Likley- aye, Patterson- aye. Motion passed.

Checking Acct: \$506708.52

Savings Acct: \$865,249.70

Correspondence- American Tower emailed about lease agreement. Doty agreed this isn't the best option for the township over the long term. Likley agreed.

Letter for Sam.gov is to register the township to be able to apply for grants, FO to follow-up.

Old Business.

Personnel Policy Handbook – Still waiting on clarification with legal counsel.

Special meeting will be planned for a future date.

Phone price comparison - Doty- still being looked in to.

Design build information- Doty will contact AP Kott for further direction.

Website changes review discussion – Monthly payment listing posted.

Website server transfer – completed.

Cybersecurity policy update – being worked on by Shannon Colonna

Community Block Grant – Doty said we were denied. Likley attended the meeting.

MOU from Prosecutor office- on hold.

Barcoding township equipment for fuel use- still being worked on

New Business.

Fire levy millage and length- Likley asked about the suggested length of the levy. Doty shared that 5 years seem too short. 10 is too long. He proposes we look at a 7 year levy. Trustees agree.

Doty makes a motion to place a 7-year fire levy on the November 2026 ballot. Likley seconded the motion. Patterson said he is concerned that we are making this motion

without involvement of the Village and feels they should have the opportunity to be more involved. Likley, said we can table this until after the special meeting with the village council.

Trustees provided several dates. Will work with village on a date that will work.

Motion has been tabled.

Auditor millage resolution- will address after village meeting

Ballot language resolution- will address after village meeting

Comments from the Floor- none

Announcements

June 1st, 7:00pm Regular mtg.

MOTION TO ADJOURN

Likley made a motion to adjourn at 8:25 pm

Doty seconded the motion.

Roll Call- Doty- aye, Patterson- aye, Likley- aye. Motion passed.

Minutes prepared by Township Administrator, Julie Carr.

Signed:

James Likley

Joseph Doty

Kent Patterson

Date approved _____