

Westfield Township Board of Trustees Special Meeting June 30, 2026

The Westfield Township Board of Trustees, Medina County, Ohio met in a special meeting June 30, 2026 @ 6:00 pm at 8515 Virginia Drive, Westfield Center, Medina County Ohio with the following members present:

JAMES LIKLEY – JOSEPH DOTY – KENT PATTERSON

Also in attendance were FO Tera Seiwerth, TA Julie Carr and Prosecutor Nathan Kott.

Jim Likley called the meeting to order.

Resolution 2026-12 Creating Joint Fire District was presented.

The Board of Trustees of the Westfield Township, met in special session on June 30, 2026 commencing at 6:00 p.m., at the 8515 Virginia Drive, Westfield Center with the following members present:

James Likley	Joseph Doty	Kent Patterson
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The Fiscal Officer advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

Trustee Likley moved for the adoption of the following Resolution:

RESOLUTION NO. 2026-12

Westfield Joint Fire District

Whereas:

Westfield Township and the Village of Westfield Center agree in the interest of providing Fire Protection and EMS Services to their residents that they will create a new joint fire district under R.C. 505.371.

Section 1: The governing body of this new joint fire district shall be a board of fire district trustees.

The members of this joint fire district are the Village of Westfield Center and the Board of Township Trustees for Westfield Township. Each member of the joint fire district shall appoint two seats on

the board of fire district trustees. The fire district trustees appointed by the Board of Township Trustees for Westfield Township shall consist of: (1) one township trustee; and, (2) one resident of the unincorporated area who does not hold any elected public office. The fire district trustees appointed by the Village of Westfield Center shall consist of: (1) the mayor or a member of council; and, (2) one resident of the Village of Westfield Center who does not hold any elected public office.

Section 2: The geographical area of this joint fire district shall be the entirety of the unincorporated area of Westfield Township combined with incorporated area of the Village of Westfield Center excepting the incorporated area of Gloria Glenns Park. Any municipal corporation or township, or parts of them, may join this joint fire district by the adoption of a resolution requesting such membership and upon approval of the board of fire district trustees or in accordance with such other provisions as may hereafter be established by applicable law.

Section 3: Each member in the joint fire district shall appoint its representatives for two years. Each member may appoint its representatives for a lesser amount to ensure so that the two representatives may have staggered terms, provided that the resolution appointing such representatives clearly indicates the term of their appointment. This section does not prohibit any member from reappointing its representative. Each member of the joint fire district may recall its representative or appoint a replacement for a vacancy or resignation at its own discretion. The appointment, recall, or replacement of a member of the joint fire district board of trustees shall be accomplished by the enactment of a written resolution by the member.

Section 4: In order to fund the joint fire district, the Board of Trustees for the joint fire district is authorized to establish reasonable charges for the use of ambulance or emergency medical services under R.C. 505.371(C). The board may establish different charges for residents and nonresidents of the district, and may waive, at its discretion, all or part of the charge for any

resident of the district. The charge for nonresidents shall be an amount not less than the authorized Medicare reimbursement rate.

Section 5: To the extent that any political subdivision member of the joint fire district exercises its right to withdraw under R.C. 505.371(D), the parties agree that any property or funds contributed to the joint district should be returned to the party that contributed to them. For the purposes of this provision the Westfield Fire and Rescue District and the Board of Westfield Township Trustees are the same entity. However, this section does not apply to funding or equipment acquired by the Westfield Joint Fire District pursuant to its taxing authority. Should the joint district dissolve the disposition of the assets shall be determined the Medina County Auditor as provided in R.C. 505.371(D).

Trustee Doty seconded the motion.

Upon roll call on the adoption of the Resolution, the vote was as follows:

<u>James Likley</u>	Yes
<u>Joseph Doty</u>	Yes
<u>Kent Patterson</u>	Yes

Adopted the 30th day of June, 2026.

Tera Seiwerth, Fiscal Officer
Westfield Township,
Medina County, Ohio

**RESOLUTION 2026-13
RESOLUTION FOR THE APPOINTMENT OF MEMBERS TO
WESTFIELD JOINT FIRE DISTRICT**

Joseph Doty offered the following resolution and moved the adoption of same which was seconded by Kent Patterson

Whereas:

Westfield Township and the Village of Westfield Center agree in the interest of providing Fire Protection and EMS Services to their residents that they will create a new joint fire district under R.C. 505.371.

Whereas:

The governing body of this new joint fire district shall be a board of fire district trustees. The members of this joint fire district are the Village of Westfield Center and the Board of Township Trustees for Westfield Township. Each member of the joint fire district shall appoint two seats on the board of fire district trustees. The fire district trustees appointed by the Board of Township Trustees for Westfield Township shall consist of: (1) one township trustee; and, (2) one resident of the unincorporated area who does not hold any elected public office. The fire district trustees appointed by the Village of Westfield Center shall consist of: (1) the mayor or a member of council; and, (2) one resident of the Village of Westfield Center who does not hold any elected public office.

NOW THEREFORE, BE IT RESOLVED by the Westfield Township Board of Trustees, Westfield Township Medina County, Ohio that the above-mentioned Resolution Appointing James Likley and John A Franz to the Westfield Joint Fire District be adopted and in full force.

Roll Call: JAMES LIKLEY- aye – JOSEPH DOTY- aye – KENT PATTERSON- aye

Joseph Doty swore in James Likley and John A Franz to the Westfield Joint Fire District Board of Trustees.

Trustees and legal council discussed the set up and operation of a future fire district.

- Who will be legal counsel hasn't been decided yet. Discussions are being had with Medina County Prosecutors.(MCP)
- Safe to assume that MCP will help with ballot language.
- You need a fiscal officer as they are in charge of the records. You may only have a few meeting minutes until funding could be established if this passes on the ballot.
- Funding of an FO and advertising expenses could come from the current district if needed.
- Appropriations can be set up before January 1, 2027.
- UAN software has a cost- will be looking in to when it can be set up.
- The Joint District can post information on the township website. If the levy passes a new website will be set up.
- Informational meetings can happen at the township hall

- Meeting notices should be posted on both the township website and village website.
- Sunshine and records policy resolutions should be passed at the first joint district meeting.

Comments from the Floor- none

Announcements

July 6 @ 7:00 Regular meeting
Joint Fire District meeting Tentative July 13th

MOTION TO ADJOURN

Likley made a motion to adjourn at 6:45 pm
Doty seconded the motion.
Roll Call- Doty- aye, Patterson- aye, Likley- aye. Motion passed.

Minutes prepared by Township Administrator, Julie Carr.

Signed:

James Likley

Joseph Doty

Kent Patterson

Date approved _____