

Regular Meeting  
July 6, 2026 @6:30 pm

**Meeting location: 6699 Buffham Rd, Seville OH 44273**

**James Likley called the meeting to order at 6:30 pm**

**Roll Call:** Joseph Doty, James Likley, Kent Patterson  
Others in attendance: Julie Carr, Tera Seiwerth

**Moment of prayer and reflection**

**Comments from the floor- none**

**Chiefs Report-** by Asst Chief Young  
63 incidents 49 Day Shift/14 Night Shift  
Received Mutual Aid: 7 times  
EMS: 26 incidents  
MVA: 7 incidents  
Fire: 30 incidents  
EMS Billing: \$21,821.60  
No missed calls for service  
Fire inspections: 24

Engine 1's yearly safety inspection completed at a cost of \$6,023.55

June 3<sup>rd</sup>- participated in Cloverleaf Safety City.

Blue Coats Medina- first responders grant in the amount of \$3,408.00 was applied for. Will be finalized in August.

EMS reimbursement grant award will be \$1,200.00

A regional matching fund grant was applied for with surrounding area departments, no decision.

No activity on truck bid at current listed price. Trustees agreed to lower the price again.

Dave Young reviewed the open shifts report for the month.

Likley spoke with FD leadership to identify more areas to reduce cost around staffing and scheduling. We approach 2027 with minimal financial carryover. Every effort to reduce cost and increase financial carryover into 2027 will be needed. Doty shared that reducing staffing now is a small taste of what we will have to deal with if the levy doesn't pass this November. His goal is to create saving over a six month period vs a three month period. Young explained that they only ever have two paid personnel on staff at a time to respond to calls.

**Minutes to be approved**

June 15, 2026 minutes have been reviewed.

Doty made a motion to approve the minutes of June 15, 2026

Likley seconded the motion.

Roll Call- Doty- aye, Patterson- aye, Likley- aye. Motion passed.

**Fiscal Officer Report, Tera Seiwerth (FO)**

Financial Reports

Checking balance: \$58,684.03

Savings balance: \$100,317.50

Receipt Listing: 17,497.16

Bills/Warrants- \$26,647.19

Doty made a motion to approve the payment listing of \$26,647.19

Likley seconded the motion.

Roll Call- Doty- aye, Patterson- aye, Likley- aye. Motion passed.

Bank reconciliations were completed and emailed to the trustees.

Correspondence- IRS sent tax withholding reply. FO is asking for penalties to be waived.

Board reviewed the projected expenditures for 2027 as part of the proposed budget to the auditor's office. FO will make corrections as needed.

Likley moved to approve the Resolution WFRD 2026-12 to submit the 2027 proposed budget to the Medina County Auditor. Josphe Doty seconded the motion.

Roll Call- Doty- aye, Patterson- aye, Likley- aye. Motion passed.

**Old Business**

Personnel Policy Handbook- information was sent to all employees at the FD with the expectation of getting the signature pages back after employees have reviewed. This also included all of the employee policies and acknowledgements.

Communication phone providers price review- no updates

**New Business**

**Announcements**

July 20th 7:00 pm regular meeting.

Westfield Fire and Rescue District

---

**Comments from the floor-** none

**Executive Session-** none

**Motion to adjourn** time 7:00 pm. Likley made motion to adjourn. Doty seconded.

Roll Call- Doty- aye, Patterson- aye, Likley- aye. Motion passed.

Meeting minutes prepared by Julie Carr.

---

James Likley

---

Kent Patterson

---

Joseph Doty

---

Date Approved