

**Regular Meeting
August 17, 2026 @ 7:00 pm**

Meeting location: 6699 Buffham Rd, Seville OH 44273

James Likley called the meeting to order at 7:00 pm

Pledge of Allegiance

Roll call: James Likley, Kent Patterson, Joseph Doty

Others in attendance: Julie Carr, Tera Seiwerth

Comments from the Floor-

Susan Maleckar, Superintendent of Medina County Board of Developmental Disability shared the annual report, type of services provided, critical needs, and fiscal report for 2025. She shared the funding they receive is strictly from property taxes. She said we are “medium large” serving area if compared to the rest of Ohio. One of the most exciting events of the year is the special Olympics that happen each year at Cloverleaf School. Trustees thanked her for the dedication and services to the community.

Minutes to be approved

August 3, 2026 regular meeting minutes have been reviewed. minutes have been reviewed.

Likley made a motion to approve the minutes of August 3, 2026 regular meeting

Patterson seconded the motion.

Roll Call- Likley- aye, Patterson- aye, Doty-aye. Motion passed.

Roads and Cemetery Report-

Notice was received about registering the cemetery, as a public entity this is not required. Leroy Rd- damage paid by insurance company has been fixed.

Township Administrator, Julie Carr

Cyber security updates- training is required yearly. I have signed up the township for OTARMA training and received the link today to set up the employees.

Google Analytics- Carr will follow up with IT support regarding this.

No Hall rentals.

Zoning Inspector Report, Julie Carr

Received complaint on Greenwich. Letter sent.

Zoning Violation on Seville Rd- another violation was sent in July. 30 days were given for cleanup. Resident sent an email saying they cannot improve property in 30 days. ZI has sent multiple requests for a specific timeframe to be created by the homeowner. Have not

received it yet. Trustees are still proceeding with the process. New pictures will be sent to legal counsel on August 24, 2026.

Wooster Pike Rd Violation for Rich Bailey- Doty will follow up with resident.

Violation letters sent out for Wooster Pike and Greenwich Rd for junk vehicles and debris.

Likley spoke with resident on Daniels Road on a driveway setback violation. The driveway setback language came into zoning in 2001- this driveway was there since the 70's.

BZA meeting August 27, 2026 for meeting minutes approval.

Planned Unit Development- Likley suggested board review the lot size of PUD which impacts Suburban residential. Will try to attend the meeting.

Zoning Report- Patterson

BZA Board and Zoning Commission have all received the employee acknowledgment forms. August 12 BZA variance application was denied. Patterson shared the operation of the BZA was a by the book and the processes were all followed. Likley listened to the audio and agreed the meeting complaints regarding the proceedings were unfounded.

Likley attended the nuisance property meeting with planning services.

Also participated in zoom call Trustee Round Table through OTA to discuss nuisance properties.

Fiscal Officer Report, Tera Seiwerth

Bills/Warrants \$14,686.06 payment listing.

Doty made a motion to approve the payment listing of \$14,686.06

Patterson seconded the motion.

Roll Call- Likley- aye, Patterson- aye, Doty- aye. Motion passed.

Checking Acct: \$507,333.30

Savings Acct: \$876,978.69

Letter received from prosecutor for delinquent tax foreclosure- township is not interested in the property.

Auditor and property tax bill- tax bills have been sent out to residents.

Record Retention- have not heard back from the State on the approval yet. Records are being reviewed and documented for shredding.

Likley moved to accept Resolution 2026-15 Designation for Depository

ESTIMATING AGGREGATE MAXIMUM AMOUNT OF PUBLIC FUNDS TO BE AWARDED AS ACTIVE AND INTERIM DEPOSITS

Doty seconded.

Roll Call- Patterson- aye, Likley- aye, Doty- aye. Motion passed.

Likley offered motion to accept the
MEMORANDUM OF AGREEMENT FOR DEPOSIT OF PUBLIC FUNDS

Doty seconded.

Roll Call- Patterson- aye, Likley- aye, Doty- aye. Motion passed.

Received communications regarding health insurance and the costs of increase estimated at 8% in deductibles and premiums in 2027. FO will reach out to neighboring communities for input on their current plans.

Old Business.

Solid waste MOU agreement- Doty shared the agreement. Trustees reviewed.

Doty made a motion to approve the
MOU agreement with the Board of Directors of the Solid Waste District.

Seconded by Likley.

Roll Call- Patterson- aye, Likley- aye, Doty- aye. Motion passed.

Doty questioned a potential contract updated needed for a landfill charge vs a transfer station /host community fee.

Cell Phone Tower Lease- the highest offer has been submitted. Doty discussed his thoughts turning down the offer or accepting it. Patterson asked about the future of cell towers over 50 years and if cell phone towers will even be needed. Board agreed. Likley reviewed the potential return on investment over the years. Board discussed options.

New Business

Comments from the Floor- none

Announcements

September 8, 2026 7:00 pm regular meeting

MOTION TO ADJOURN

Likley made a motion to adjourn at 8:55 pm

Doty seconded the motion.

Roll Call- Patterson- aye, Likley- aye. Motion passed.

Minutes prepared by Township Administrator, Julie Carr.

Signed:

James Likley

Joseph Doty

Kent Patterson

Date approved _____