

Regular Meeting
August 3, 2026 @6:30 pm

Meeting location: 6699 Buffham Rd, Seville OH 44273

James Likley called the meeting to order at 6:30 pm

Roll Call: James Likley, Kent Patterson

Others in attendance: Julie Carr, Tera Seiwerth

Absent: Joe Doty

Moment of prayer and reflection

Comments from the floor- none

Chiefs Report-

Number of runs: 64

Day Shift Calls: 44

Night Shift: 20

Incident Type- EMS: 32, MVA: 8, Fire: 24 runs

Billing Update- EMS- \$23,079.60

MVA/Fire Billed out \$29,744.00 Received \$3,130.00

No missed calls.

Chief Hall and Asst Chief Young attended the Ohio Fire Chief Development Conference July 13-15, 2026.

23 Fire inspections completed.

Oil change and 1 shock replacement was completed on Brush 1 for a total of \$320.89

No updates on grants.

Turned in Personnel Policy, Harassment, Drug/Alcohol, Driving, and Social Media signature pages to be placed in personnel files, for all employees except three.

Likley asked for evaluations to be completed on the number of hours part-time employees are working and to set expectations on a minimum of hours worked. Chief Hall has reached out to State Fire Chiefs Assoc. as to the part-time hours tracked interpretation.

Review of EMS billing rates found that we are comparable to surrounding departments and the industry.

Asked chief to investigate if a surcharge for dispatching fees may be set.

Asst Chief Young shared the open hours report that reviews what hours at the station were not fully covered. Likley shared the goal is to always provide coverage when possible.

Minutes to be approved

July 20, 2026 minutes have been reviewed.

Patterson made a motion to approve the minutes of July 20, 2026

Likley seconded the motion.

Roll Call- Patterson- aye, Likley- aye. Motion passed.

Fiscal Officer Report, Tera Seiwerth (FO)

Correspondence- IRS sent tax withholding reply. Numerous phone calls and emails have gone unanswered. Also reached out to Ohio Senators for any type of assistance. The penalties have increased while all taxes have been paid.

Still working on Designation of Depositories. Likley discussed the need to advertise in the Gazette paper for banks to apply to be selected as depositories.

Financial Reports

Checking balance: \$18,970.81

Saving Acct balance: \$100,402.70

Bills/Warrants- \$15,166.37

Likley made a motion to approve the payment listing of \$15,166.37

Patterson seconded the motion.

Roll Call- Patterson- aye, Likley- aye. Motion passed.

Bank Reconciliation completed.

Receipt Listing: \$18,698.33

Old Business

Doty is still looking into option for the phone service.

New Business

Announcements

August 17th 6:30 pm regular meeting.

Comments from the floor- none

Executive Session- none

Motion to adjourn at 6:55 pm. Likley made motion to adjourn. Patterson seconded.

Roll Call- Patterson- aye, Likley- aye. Motion passed.

Westfield Fire and Rescue District

Meeting minutes prepared by Julie Carr.

James Likley

Kent Patterson

Joseph Doty

Date Approved