

**Regular Meeting
September 21, 2026 @ 7:00 pm**

Meeting location: 6699 Buffham Rd, Seville OH 44273

James Likley called the meeting to order at 7:35 pm

Pledge of Allegiance

Roll call: James Likley, Kent Patterson, Joseph Doty

Others in attendance: Julie Carr, Tera Seiwerth

Comments from the Floor- none

Minutes to be approved

September 8, 2026 regular meeting minutes have been reviewed.

Doty made a motion to approve the minutes of September 8, 2026 regular meeting

Patterson seconded the motion.

Roll Call- Likley- aye, Patterson- aye, Doty-aye. Motion passed.

Roads and Cemetery Report- Salt price of \$76.72 have been sent to the township. 450 tons have been ordered at a cost of \$34,524.00

Cemetery- Indigent head stones are in. Likley will pick up.

Township Admin Report, Julie Carr

Hall Rental dates opening and closing- NONE

Online cybersecurity training will be sent to employees; this will need to complete by the end of October.

Carr completed a review of cyber security with Aaron from OTARMA. The only areas needed addressed were a backup fiscal officer and continued training for cyber security. Other than completing these two areas, the township is meeting all requirements around cyber security.

Zoning Inspector Report

Zoning violations 7552 Seville Rd. correspondence- Prosecutor has everything needed.

7160 Greenwich Rd- junk cars/accessories- letter sent. Have seen some clean up attempts.

Follow up will continue.

10181 Wooster Pike- ZI Carr will reach out to follow up on prior violation.

New violation letter sent to 5543 Greenwich for junk vehicles.

Zoning Report- Patterson – no update

Fiscal Officer Report, Tera Seiwerth

Bills/Warrants \$1,395.14 payment listing.

Doty made a motion to approve the payment listing of \$1,395.14

Patterson seconded the motion.

Roll Call- Likley- aye, Patterson- aye, Doty- aye. Motion passed.

Checking Acct: \$752,073.75

Savings Acct: \$868,900.18

Record Retention report has been completed and returned to the township.

Tera and Julie will plan a date to meet to review files for allowed destruction.

Unclaimed funds claim form has been submitted.

Old Business.

Solid Waste Policy- no update.

Phone Plan- Doty will follow up with roads department on what phone service they need.

Zoning Inspector wants separate number and phone for zoning needs.

Cell Tower lease- new offer was received at \$590,000 for 5 years or \$630,000 for a lifetime buyout. Trustees will continue to look into options.

KLM Risk Management Report- Chief provided his letter for review. No issues were found that needed addressed. The township items that need reviewed are being completed. One item is job descriptions for each employee or hold harmless contracts with contractors.

Health Insurance- increases are expected for 2027. Different policy options are being reviewed.

New Business- none

Comments from the Floor-

Announcements

October 5, 2026 7:00 pm regular meeting

September 24th at 7:00 pm at the fire station for member recognition.

MOTION TO ADJOURN

Likley made a motion to adjourn at 8:05 pm

Doty seconded the motion.

Roll Call- Patterson- aye, Likley- aye. Motion passed.

Minutes prepared by Township Administrator, Julie Carr.

Signed:

James Likley

Joseph Doty

Kent Patterson

Date approved _____