

Regular Meeting
September 8, 2026 @6:30 pm

Meeting location: 6699 Buffham Rd, Seville OH 44273

James Likley called the meeting to order at 6:30 pm

Roll Call: James Likley, Kent Patterson, Joseph Doty
Others in attendance: Julie Carr, Tera Seiwerth

Moment of prayer and reflection

Comments from the floor- Melissa Kurtz, fiscal officer of Westfield Center, asked about the contract with the Sheriff's Department and why that is being set up to be paid out of the Fire Departments budget. Likley explained the original invoice of dispatch calls were split between the village calls and the townships calls and they should be paid for by the fire district, not from the township general fund or road and bridge funds. The district receives their taxes, village contract payments and billing made by the fire department. Kurtz shared that every other township pays for this out of their general fund. Likley said he feels it is appropriate for this to be paid from the fire department budget.

Kurtz shared her concerns are that the funds were not appropriated for the year and that the contract was changed mid-year before the joint district was created. She is asking why the funds available were not appropriated. Likley stated that during appropriations dispatch contract from the sheriff's office had not been received. We believed that the previous contract did not properly identify Westfield Fire and Rescue District but identified Westfield Township to be invoiced for these services. This dispatch service is for fire and EMS calls.

Doty discussed the budget and expected carryover for the year. Likley shared that funds have not been appropriated yet for this payment to be made, which is being amended tonight.

Doty shared that the dispatch expense is for fire and EMS dispatch and that it was appropriate for fire and EMS to pay this invoice.

Kurtz asked that the Joint Fire District discuss this. Likley added that all of this information was included in the presentation of what millage would be needed and that dispatch fees were included.

Rick Robbs asked if this was an individual decision made or a board decision made. Likley and Doty agreed this came before the board, and they determined that payment should be made through the fire department budget. He wanted to ensure that it was included in the new budget presented for the joint fire department as they create their budget for 2027.

Doty said he feels they are making a big deal out of nothing and that this was a sound decision. Doty stated that the township is extremely transparent as every single penny spent is on our website.

Chiefs Report-

Number of incidents: 58

Day Shift: 44

Night Shift: 14

August Billing: \$24,316.48

MVA/Fire billed out: \$41,657 received: \$8,662.40

- 12 staff members for Cloverleaf Preschool were certified in CPR/AED and first aid on August 24th.
- Blake Paul and Isaiah Helton passed their paramedic certification test the week of August 17th. This brings our total to 12 paramedics.
- 8 Fire Inspections completed.
- Met with Westfield Group Foundation and working with them over the next three years regarding needs of the fire department. They have offered to cover around \$10,200 in the cost of 3 sets of new turnout gear this year.
- No missed calls for service.

Equipment/Purchases:

Oil Change was completed on Car 1 on August 5th. Total cost was \$79.73

Board discussed the staffing model of the fire department and when people are scheduled vs when is volunteer time.

Minutes to be approved

Aug 17, 2026 minutes have been reviewed.

Doty made a motion to approve the minutes of August 17, 2026

Patterson seconded the motion.

Roll Call- Patterson- aye, Likley- aye, Doty- aye. Motion passed.

Fiscal Officer Report, Tera Seiwerth (FO)

Financial Reports

Checking balance: \$60,157.52

Saving Acct balance: \$100,487.97

Receipt listing for the month \$74,850.92

Bank reconciliation has been completed and no carryover.

Bills/Warrants- \$16,927.60

Doty made a motion to approve the payment listing of \$16,927.60

Patterson seconded the motion.

Roll Call- Patterson- aye, Likley- aye, Doty- aye. Motion passed.

Likley made a motion to approve Resolution WFRD 2026-14.

**A RESOLUTION TO SET PERMANENT APPROPRIATIONS FOR GENERAL FUND AND
SPECIAL REVENUE FOR YEAR ENDING 12-31-2026**

Doty seconded the motion.

Roll Call- Patterson- aye, Likley- aye, Doty- aye. Motion passed.

Old Business

Doty is still looking into option for the phone service- no updates.

New Business

Doty would like to have a special meeting on September 24th to pass a resolution to recognize past members of the fire department. This is a night to recognize the men and women of the fire department. The Village has offered to send this out in their newsletter as well.

Announcements

Sept 21st 6:30 pm regular meeting.

Sept 24th at 7:00 pm at the fire station to recognize past and current members of the fire station.

Comments from the floor- none

Executive Session- none

Motion to adjourn at 7:45pm. Likley made motion to adjourn. Doty seconded.

Roll Call- Patterson- aye, Likley- aye, Doty- aye. Motion passed.

Meeting minutes prepared by Julie Carr.

James Likley

Kent Patterson

Joseph Doty

Date Approved